

St. Francis Episcopal Church
Potomac Parish
Vestry Minutes
May 18, 2010

The Vestry convened on Tuesday, May 18, 2010 at 7:30 p.m. in the Kincaid Library, the Rector presiding. Vestry members present: Ms. Tozer, Mr. Wilson, Mr. Baker, Mr. Ellsworth, Ms. Wallace, Ms. Austin, Mr. Jannotta, Ms. Tendall, Ms. Young, and Ms. Jillings. Not in attendance: Mr. Bachman, Mr. Daly and Mr. Harper. Also in attendance: Mr. Bassett, Ms. Dolan, Ms. Jarvis and Ms. Tabner Thayer.

The Rector opened with prayer.

The Rector informed the Vestry of Mr. Maroulis's resignation. He will continue to work as head of the ushers. The Rector stated that the Vestry has three options from which to select at a subsequent meeting: (1) allow the slot to remain open until the January 2011 annual meeting; (2) hold a special parish meeting at which the parishioners would elect a new member to fulfill the term; or (3) elect a new member at a Vestry meeting. Ms. Tozer will contact Mr. Burr to learn about persons who were considered by the Nominating Committee for the 2010 election and invited Vestry members to send her suggested names.

APPROVAL OF MINUTES

The minutes of the April meeting were approved as distributed.

FINANCIAL REPORT

The Rector stated that Mr. Bachman believes that all expenses and income are in line. There will be a reminder in *Sounds* about the importance of parishioners continuing to contribute toward their pledges during the summer months.

COMMITTEE REPORTS AND UPDATES

Ms. Tozer stated that Ms. Austin will be the new chair of the Newcomers Committee. One of Ms. Wallace and Ms. Jillings will have oversight of each of the Outreach and Fellowship Committees. Vestry members are encouraged to contact Ms. Tozer with ideas for a Stewardship Committee chair.

Ms Austin has been delighted to welcome three new members of the church, one couple who has relocated here and a single woman.

Ms. Jarvis stated that the Communications Committee looked into Mr. Burr's suggestion of a glossy mailer to new area residents and found that it would cost approximately \$1200. The committee also learned that the church may join the Potomac Chamber of Commerce for \$150 per year, and provide the Chamber with our trifold brochure to be included in baskets given to new Potomac residents. Ms. Jarvis stated that the Women of St. Francis will pay that fee, if the Vestry approved joining. Ms. Tendall made a motion, seconded by Ms. Austin and passed by unanimous vote, to have the church join the Chamber of Commerce.

Ms. Tendall stated that there will be a Parish Picnic on June 6 after the 10 o'clock service that is being organized by the WSF with Karen Schneider as the lead. Ms. Tendall encouraged all to look for information in *Sounds* and to sign up to help with the games.

Mr. Baker distributed minutes (attached hereto) of the most recent meeting of the task force on parish finances. The task force welcomed Mr. Barker as an advisor. Mr. Bachman conducted an extensive analysis of pledges between 2001 and 2009, and next plans to research best practices in other churches with assistance. Mr. Baker has researched past capital campaigns, noting that the most recent one was 17 years ago. The Vestry discussed planned giving, and the Rector noted that he has learned that Pat Ramsey mentioned St. Francis in her will.

Mr. Jannotta also provided minutes (attached hereto) of the most recent meeting of the growth task force, at which Mr. Singham, chair of the Communications Committee, was also in attendance. The task force is considering an event for families of the lower school of St. Andrew's Episcopal School (SAES) as well as a brunch following the 11:15 service. Each member of the task force will network with a member of the various other parish committees.

Privacy Policy for Website Visitors

Vestry members reviewed the final version of the proposed privacy policy (attached hereto). Ms. Tozer made a motion, seconded by Mr. Jannotta, and passed by unanimous vote to approve the proposed policy to include the URL's for the church website and the House Tour website and to be used for both. On behalf of the Vestry, the Rector thanked Mr. Bassett and Ms. Brinkmann for their work on the policy.

The Rector acknowledged Mr. Ellsworth's birthday and closed the meeting with prayer.

The next meeting will be Tuesday, June 15 at 7:30 pm in the Kincaid Library.

Respectfully submitted,
Jody Tabner Thayer
Clerk of the Vestry