

St. Francis Episcopal Church
Potomac Parish
Vestry Minutes
November 16, 2010

The Vestry convened on Tuesday, November 16, 2010 at 7:30 p.m. in the Kincaid Library, the Rector presiding. Vestry members present: Mr. Wilson, Mr. Ellsworth, Mr. Jannotta, Ms. Austin, Ms. Tendall, Ms. Young, Mr. Bachman, Mr. Gardiner, Ms. Tozer, Mr. Harper, Mr. Baker, Ms. Wallace, Ms. Brinkmann. Not in attendance: Ms. Jillings and Mr. Daly Also in attendance: Mr. Bassett, Ms. Riddle, Mr. Hirsch, Ms. Dolan, and Ms. Tabner Thayer.

The Rector opened with prayer. The Rector welcomed Ms. Brinkmann whom the Vestry recently elected to serve the remaining portion of Mr. Maroulis' term

APPROVAL OF MINUTES

The Rector noted that the minutes of the October meeting were deemed approved and posted outside the library five days after electronic distribution to all members by the Clerk. The Vestry conveyed their agreement with continuing this procedure.

FINANCIAL REPORT

Mr. Bachman distributed a year-to-date income statement (attached hereto) and noted that pledge revenue continues to be behind budget and 2009 year to date. Expenses that are over budget include those associated with internet service (because of the earlier upgrade), HVAC, ground maintenance related to HVAC, and electricity because of the very hot summer. Mr. Bachman anticipates that the operating budget will be between \$20,000 and \$30,000 in deficit at calendar year end. Vestry members are encouraged to send priorities for the 2011 budget to Mr. Bachman prior to the December meeting.

COMMITTEE REPORTS AND UPDATES

On behalf of the entire Vestry, Ms. Wallace thanked Ms. Dolan for the reception following the All Saints' Evensong.

Mr. Hirsch reported that six youth and one adult were confirmed at the Cathedral on November 6 in a beautiful service. Ms. Young reported that seven children completed Communion Enrichment and celebrated the occasion at a reception with their families.

Ms. Tozer noted that she will soon touch base with Vestry members to discuss their portfolios.

Ms. Dolan stated that the Outreach Committee will be preparing for and collecting Christmas baskets this year on December 17 and 18, and urged all to help. An article about the effort will soon appear in *Sounds*.

Mr. Jannotta reported that the Growth Task Force will be meeting soon to discuss ways to reach out to visitors over the Christmas services.

OLD BUSINESS

Stewardship Campaign

Ms. Brinkmann reported that 24 parishioners are in the process of making calls with three purposes in mind: obtaining correct contact information, seeking a pledge and obtaining

feedback about the church. To date, approximately five percent of those called have had negative feedback and over 70 percent have had positive input. Both Ms. Brinkmann and Dr. Schneider have spoken at services and articles by Mr. Kuckelman and the Rector are appearing in *Sounds*, to include the message that Vestry members are personally committed to increasing pledges by ten percent. Ms. Riddle stated that 137 pledges have been received totaling \$563,000, which is \$52,000 more than the total pledged last year from these units. There are more than 100 units who pledged last year but have not yet pledged this year.

Nominating Committee

The Rector stated that Ms. Tozer, Kathy Barker, Carol Tuter and Devar Burbage comprise this year's committee. Vestry members are encouraged to send suggestions for new Vestry members to Ms. Tozer.

NEW BUSINESS

Seminarian Josh Rengers' Ordination

The Rector noted that Mr. Rengers will be made a deacon on December 4, 2010, in Charleston, West Virginia, and will then serve in that role at St. Francis. As is our church's custom, the parish will make a gift to Mr. Rengers.

Advent and Christmas Schedules

The Rector apprised the Vestry of the following times for services

Sunday, December 5: Advent Evensong

Sunday, December 19: 8:00 am service, 9:00 am service, 11:15 am Sunday School Christmas Festival (note that there will be Sunday School at the 9 am service)

Friday, December 24: 5:30 pm and 10:00 pm services

Saturday, December 25: 11:00 am service

Sunday, December 26: 11:00 am service

Saturday, January 1: 11:00 am service

Sunday, January 2: 8:00 am and 11:00 am services

2011 Annual Meeting

The Rector stated that the Vestry needs to set the format for the January 23, 2011 meeting at the next meeting. Ms. Tabner Thayer and Ms. Tendall will put together a Vestry report celebrating and offering thanks for the year's highlights, and welcome input from Vestry members.

Diocesan Convention Delegates

The Rector reminded the Vestry that those persons who are delegates of record at the January 2011 convention will also be the delegates at the June convention and will thus vote for the next Bishop of Washington. The Vestry members conveyed the collective sentiment that the Nominating Committee designate, in addition to Ms. Dolan, the incumbent junior and senior wardens as delegates to Diocesan Convention.

The Rector updated the Vestry on the status of Thai's health and reduced hours. His son Tony continues to work at the church.

Mr. Gardiner and Mr. Hirsch discussed the state of the parish computer work stations and recent malfunctions. They propose replacing four stations, and will seek future Vestry approval.

The Rector noted that we received a letter from George Yin stating that the church will be the beneficiary of a large gift from the estate of his uncle, H.B. Yin, with whom Thai shared a friendship.

Mr. Ellsworth closed the meeting with prayer.

The next meeting is Tuesday, December 14, 2010 at 7:30 pm in the Kincaid Library.

Respectfully submitted,
Jody Tabner Thayer
Clerk of the Vestry