

St. Francis Episcopal Church
Potomac Parish
Vestry Minutes
June 21, 2011

The Vestry convened on Tuesday, May 21, 2011 at 7:30 p.m. in the Kincaid Library, the Rector presiding. Vestry members present: Ms. Bahar, Ms. Young, Mr. Ellsworth, Mr. Bachman, Mr. Whatley, Ms. Seward, Mr. Baker, Mr. Wilson, Mr. Gardiner, Ms. Jillings, Mr. Van Egmond. Not in attendance: Ms. Brinkmann, Mr. Jannotta, Ms. Tendall, Ms. Dolan. Also in attendance: Mr. Bassett, Ms. Riddle, and Ms. Tabner Thayer.

The Rector opened with prayer.

APPROVAL OF MINUTES

The Rector noted that the minutes of the May meeting were deemed approved as distributed electronically.

FINANCIAL REPORT

Mr. Bachman distributed a May 2011 year-to-date income statement (attached hereto). Year-to-date pledge revenue continues to exceed year-to-date 2010. Most expenses are in line with or under budget. Two exceptions are internet and electricity expenses, and a portion of the latter will be paid by St. Andrew's Episcopal School.

PORTFOLIO REPORTS

The Rector thanked our three delegates (Ms. Dolan, Mr. Wilson and Ms. Bahar) for attending the June 18 Diocesan convention. The Rector noted that the Diocese elected the Rev. Dr. Mariann Edgar Budde on the second ballot.

Mr. Baker asked that a discussion on the Financial Task Force's report and recommendations be postponed to the next Vestry meeting.

Ms. Seward reported that the family mission trip is in West Virginia this week. Mr. Ellsworth added that the youth mission trip will be next week. In April, the parish participated in Rebuilding Montgomery and last month manned a table for Manna at the Giant in Potomac. Thank you to Outreach Chair Andy Jordan, and to Susan Dolan for their hard work.

Mr. Van Egmond noted that the Worship Committee is meeting with parishioners to elicit their thoughts on our Sunday services.

Mr. Gardiner has found phones that are newer than but similar in price to those in the original proposal. He hopes to purchase these soon for installation.

Mr. Wilson reported that work on the front steps and church driveway near Counselman Road will occur this week or next. In response to Mr. Gardiner's suggestion, Mr. Wilson will look into having the landing power washed. We have a contract in place for new lighting in St. Francis Hall. All of the church carpets will be cleaned in the near future.

OLD BUSINESS

Youth Minister Search

The Rector reported that the candidate in whom we had showed interest withdrew to take a position in Virginia. We have posted the job description on youthspecialties.com and have received quite a few responses. The Vestry members continue to express their gratitude to Craig Windham and Victoria Ellsworth who oversee all of the vibrant youth programs and gatherings.

NEW BUSINESS

Thai will have a laminectomy tomorrow in an outpatient procedure. He will require six weeks of rest and physical therapy, after which his doctor expects him to have returned to good health.

The Vestry discussed a proposal by the Rector to fund a sabbatical for Mr. Davison who will be a composer in residence at the prestigious Tavistock choral festival in England. The Rector noted that the provision of such a leave or sabbatical is consistent with professional standards adopted by both the Diocese and a variety of organist guilds. In addition, there has been a positive response to the Rector's notice in *Sounds* requesting financial support for the sabbatical. Mr. Whatley proposed a motion, seconded by Mr. Ellsworth and modified by a friendly amendment proposed by Mr. Gardiner and seconded by Mr. Bachman, to fund a sabbatical for Mr. Davison, including airfare for his spouse, from the Gift and Memorials account in an amount not to exceed \$6,500. The motion as amended passed by unanimous vote.

Mr. Ellsworth closed the meeting with prayer.

The next meeting, if necessary, will be Tuesday, July 19, 2011 at 7:30 pm in the Kincaid Library.

Respectfully submitted,
Jody Tabner Thayer
Clerk of the Vestry