

St Francis Episcopal Church
Potomac Parish
Vestry Minutes
December 15, 2009

The Vestry convened on Tuesday, December 15, 2009 at 7:30 p.m. in the Kincaid Library, the Rector presiding. Vestry members present: Mr. Wilson, Ms. Hoke, Mr. Burr, Mr. Bachman, Mr. Baker, Ms. Wallace, Mr. Harper, Ms. Tozer, Mr. Gardiner, Ms. Tendall, Mr. Daly, Mr. Ellsworth, Mr. Maroulis. Not in attendance: Ms. Austin and Ms. Tabner Thayer. Ms. Tendall took notes of the meeting in Ms. Tabner Thayer's absence. Also in attendance: Mr. Bassett, Mr. Hirsch, and Ms. Riddle.

The Rector opened with prayer.

APPROVAL OF MINUTES

The minutes of the November meeting were approved as distributed.

FINANCIAL REPORT

Mr. Bachman stated that it will be close as to whether we meet our budgeted pledge revenue. He hopes that the month will finish up strong in order to achieve a balanced budget.

COMMITTEE REPORTS AND UPDATES

Ms. Hoke reported that with financial assistance from a group of parishioners, James Almasi has received a motorbike to transport him from his home to education classes required by the Bishop of Tanzania. Pictures will be posted on the bulletin board.

A Seniors' luncheon will be held at Normandy Farms on Thursday, December 17.

Mr. Wilson reported that quotes are being secured for property insurance. The Property Committee would like a discussion to occur at the annual meeting concerning property maintenance and recommendations for needed maintenance.

The Advent Service of Lessons and Music was attended by 140 people. A reception was held following the service hosted by the Fellowship Committee.

Ms. Tozer stated that Christmas Baskets should be dropped off at St. Francis at the designated times. Families have been advised to come to the church to pick up their boxes. Also, Community Based Shelter activities coordinated by St. Francis will be during the week of February 14 – 20, 2010.

The Women of St. Francis wish to thank Gary and Trina Bachman for hosting the lovely all-parish reception, the Home for the Holidays Open House, on December 13. The afternoon party with St. Nicholas who read a story and left coins for the children in attendance was also successful.

Ms. Young reported that she, along with Sue Tull, Don Harrison, and Bill Dinsmore, are now servicing as Lay Eucharist Visitors. They have begun delivering communion to parishioners following guidelines established by the Rector.

OLD BUSINESS

Rector's Memorandum to the Vestry

Ms. Tozer stated that she is waiting for all of the responses to the strategic planning questions. She encouraged those members who have not returned responses to do so at their earliest convenience. She will collate the responses, and then appoint a task force to consider further action on the responses.

Nominating Committee

Mr. Bachman made a motion, seconded by Mr. Baker and approved by unanimous vote, that the following persons comprise the Nominating Committee: Laurel Bahar, Corey Burr, Fran Baker, Devar Burbage, Ellen Tozer, and the Rector.

NEW BUSINESS

Stewardship Committee

Mr. Harper stated that all calls should be completed soon. We are about \$100,000 under our goal. Reports from the callers will be given to the Rector

Budget Priorities for 2010

Mr. Bachman distributed the first consideration for the 2010 budget which was reviewed and discussed in detail by the Vestry. The draft budget approximates a balanced budget. He stated that no action needs to be taken at this time; the finance committee, however, does welcome suggestions from Vestry members. The budget will be reviewed again at the Vestry meeting in January when there is greater certainty about anticipated pledge income.

Mr. Ellsworth closed the meeting with prayer.

The next meeting will be Tuesday, January 19, 2010 at 7:30 pm in the Kincaid Library.

Respectfully submitted,
Jody Tabner Thayer
Clerk of the Vestry