

St. Francis Episcopal Church
Potomac Parish
Vestry Minutes
April 12, 2011

The Vestry convened on Tuesday, April 12, 2011 at 7:30 p.m. in the Kincaid Library, the Rector presiding. Vestry members present: Ms. Bahar, Mr. Ellsworth, Ms. Young, Mr. Bachman, Mr. Whatley, Ms. Seward, Ms. Tendall, Mr. Jannotta, Mr. Baker. Not in attendance: Mr. Wilson, Mr. Gardiner, Ms. Jillings, Mr. Van Egmond, Ms. Brinkmann. Also in attendance: Mr. Bassett, Ms. Riddle, and Ms. Tabner Thayer.

The Rector opened with prayer.

APPROVAL OF MINUTES

The Rector noted that the minutes of the March meeting were deemed approved as distributed electronically.

FINANCIAL REPORT

Mr. Bachman distributed a March 2011 year-to-date income statement (attached hereto). Year-to-date pledge revenue has made some headway in narrowing the gap behind year-to-date 2010. Mr. Bachman will place a brief summary in every other issue of *Sounds* about church finances. Mr. Bachman also distributed a first quarter balance sheet that shows an increase in our assets.

PORTFOLIO REPORTS

The Rector reported, on behalf of Mr. Gardiner, that there has been a short delay in installing the new phone system.

Ms. Young reported that the mite box collection in support of the Heifer Project International ended this past Sunday. The Sunday School teachers are all very engaged with their students. The Adult Forum series, Jesus: The New Way, has been well received and approximately a dozen people have gathered for the small Sunday evening groups. Ms. Young is working on locating an EFM (Education for Ministry) group, either at St. Francis or another church.

Ms. Seward distributed a handout (attached hereto) showing the outreach grants for 2011. About \$30,000 (those listed in bold faced type) will be distributed now, and the remainder will be distributed in October.

OLD BUSINESS

Youth Minister Profile

The Rector thanked Vestry members for their submissions to the development of a Youth Minister Profile. Craig Windham will soon interview some high school students and the Youth Council will also provide input. The profile will be very valuable to the candidates and will serve to identify for the Vestry and the Church the valuable qualities that we have come to value and expect in a youth minister. Mr. Jannotta noted that the Youth Council met on April 10 with Mr. Windham who reports continued strong attendance at Bible Study and other youth events. There will be a car wash on May 15 at Chevy Chase Cars to raise money for the mission trips, and future fundraisers are being contemplated. Mr. Jannotta will confer with Mr. Gardiner about

publicity. Each youth must raise approximately \$1,000 for the mission trip, with the student's family generally providing half. Ms. Tendall suggested a short item in *Sounds* shortly before the youth send out letters to parishioners asking for their prayers and financial support. There will be four other churches on the next youth trip. The 30-hour famine will begin on April 29. Mr. Jannotta noted that there is still need for some day-to-day support for the Youth programs and asked volunteers to contact Victoria Ellsworth.

NEW BUSINESS

Finance Task Force.

Mr. Baker distributed a progress report (attached hereto) outlining the background and mission of the task force. The group is finalizing their report and will present recommendations to the Vestry at either the May or June meeting. The Rector thanked the task force and noted that the draft report is a very comprehensive document.

Mr. Ellsworth closed the meeting with prayer.

The next meeting is Tuesday, May 17, 2011 at 7:30 pm in the Kincaid Library.

Respectfully submitted,
Jody Tabner Thayer
Clerk of the Vestry